

#### DOI Work Activity Q4: Manage Public Land Records

<b>Program Area:</b>	Lands
<b>End Outcome Goal:</b>	All goals where applicable
<b>Intermediate Outcome:</b>	All intermediate outcomes where applicable
<b>DOI Sub process:</b>	1c - Manage data

#### Examples/Notes:

**Work Activity Description:** Public Land Records Management includes all costs associated with the creation, except cadastral survey plats and field notes and maintenance of Public Land Tenure Records. All costs required to provide public access to those records, and the management and docketing of those records, as well as all costs of posting these records to a website.

Includes managing cadastral and patent records, ANCSA 17(b) easement records, master title plats, legal land descriptions, archiving, scanning and microfilming. Also includes the work associated with the filing of the western states duplicate cadastral survey records.

<b>Output:</b> Public land tenure records created or updated	<b>Unit of Measure:</b> Number of patent records, master title and use plats, historical indices, or tract book records created or updated includes ANCSA 17(b) easement maps and 17(b) easement data base records.  One township plat, one patent record, one historical index page, one track book page, one 17(b) easement map or the database for one 17(b) easement equates to one legal land description equates to one record. Count by record, the number of records created or updated to reflect a new action. There should be no count for record nominations to correct errors in manual or automated systems. The result would be double counting: once for the initial record notation, and a second time for the correction to make it right. There should be no count for providing certified copies of records.
<b>Inputs:</b>	<b>Cost Drivers:</b>

#### System Interfaces:

#### DOI Program Area Contact: